



# Southern Maryland SPRING FESTIVAL



St. Mary's County Fairgrounds

May 2<sup>nd</sup> thru May 5<sup>th</sup> 2024

[www.southernmdspringfestival.org](http://www.southernmdspringfestival.org)

## APPLICATION & CONTRACT FOR ARTISTS, CRAFTERS & COMMERCIAL VENDORS

**Business Name:** \_\_\_\_\_ **Owner's Name:** \_\_\_\_\_

*Please print legibly. This is how we will list your business in our Spring Festival program and website.*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Tax ID: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Website/Facebook (if applicable): \_\_\_\_\_

**PLEASE SPECIFY TYPE OF VENDOR:**       Artist/Crafter       Commercial

**DESCRIPTION OF ITEMS TO BE SOLD:** \_\_\_\_\_

➤ **Interested in renting: (\$100 per indoor space, \$200 per outdoor space)**

8 x 10 indoor space     Two 8 x 10 indoor spaces     10 x 10 Outdoor space

Interested in renting a table for your booth for an extra \$20 fee? No  Yes  How Many: \_\_\_\_\_

Will you need electricity? Yes  NO  (given first-come/first-serve basis)

**GENERAL RELEASE & ACCEPTANCE OF RULES:**

*I (We) the applicant(s) have read the "Rules of the Event" provided with this application/contract and agree to abide by said rules. In addition, I (We) the applicant(s) do expressly release the St. Mary's County Fair Association and Holy Face Church of Great Mills, MD, from any and all liability for any accident, damage, injury or loss to any person or property which may arise from the rental and use of the exhibit space by the applicant, and agree to hold and save the above named harmless of any loss or damage to applicant/vendor property during the 2024 Spring Festival.*

*It is mutually agreed that all information shown on the application, including the attached rules, are a part of this contract and will be binding on both parties upon acceptance of this application.*

**Signature of Exhibitor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: Holy Face Church**

*Send completed application with payment  
No later than March 31, 2024 to:*

**Spring Festival Committee  
P.O. BOX 127  
Great Mills, MD 20634**

For more information, please contact:  
Karlie 240-925-4187 or email  
[CraftandCommercial@SouthernMDSpringFestival.org](mailto:CraftandCommercial@SouthernMDSpringFestival.org)

# ***RULES OF THE EVENT***

The Southern Maryland Spring Festival Committee shall have the right in its sole discretion to disapprove any items offered or displayed and the method of display by any Exhibitor and such items or display shall be removed by the Exhibitor at the request of a member of this committee. The Spring Festival Committee's interpretation of all rules is final and binding on all Exhibitors/Vendors. All exhibits shall be in keeping with the overall family-oriented theme of the event and are subject to the approval of the committee.

1. **Applications for the 2024 Southern Maryland Spring Festival, with appropriate fees, must be received by March 31, 2024.** Exhibit space will be rented on a first-come, first-served basis.
2. A signed application is a commitment to show up for the Spring Festival. The Spring Festival Committee will not refund any fees for any reason, including inclement weather.
3. A \$50.00 fee will be charged on any check returned by the Exhibitor's bank.
4. All of exhibitor's booth and display, including chairs, must be placed within the confines of the space size elected on the contract. Nothing is to be placed in the aisles or outside the allocated space.
5. Tables are available to rent with an additional charge of \$20.00 per table. If the additional table fee is not paid in advance, table availability cannot be guaranteed and will cost \$25.00 per table.
6. Table coverings will be the sole responsibility of the exhibitor.
7. The exhibitor's booth must be open and staffed during regular event hours. Any exhibitor that arrives late, leaves before closing, or breaks down during event hours may be refused entrance to future events.
8. The collecting of sales tax is the exhibitor's sole responsibility.
9. All exhibitors are responsible for keeping their area clean during event hours, including clean-up at the end of the event. All trash must be removed from the grounds or taken to the dumpster.
10. **Parking and vehicle traffic will not be permitted in the event area and around the buildings starting a half hour before the festival opens.** All unloading and loading of your vehicle must be done in a timely manner. Unload first then promptly move your vehicle to the parking lot.
11. **No alcoholic, CBD or THC product is to be consumed, sold, or distributed on the premises.** No smoking or vaping is allowed in any building on the fairgrounds.
12. Exhibitors must abide by all State fire regulations and no open flames are permitted.
13. Although the festival opens on Thursday evening, May 2, 2024, the Artisan, Crafter, and Commercial Vendors are NOT allowed to set-up. This is a Carnival Ride Preview Night only. **Exhibitors may set-up on Friday afternoon, May 3, 2024, between 1:00 pm and 4:00pm. Exhibitors MUST be set up and their vehicles moved to the parking lot by 4:30 pm.**
14. The Spring Festival buildings close at 9:00 pm on Friday and Saturday evenings and open at 9:00 am on Saturday and Sunday morning. The Spring Festival closes at 6:00 pm on Sunday, May 5, 2024. After this time, vendors may pack their items. All exhibits, goods and materials must be removed by 8:00 pm on the last day of the festival. Failure to have everything off the fairgrounds by this time may result in extra charges.
15. Exhibitors will participate in the Spring Festival at their own risk and expense. Security will be provided on the grounds from Friday afternoon until closing time on Sunday. St. Mary's County Fair Association, Holy Face Church and the Spring Festival Committee assume no responsibility or liability for any personal injury, loss, or damage.

Thank you for your support of the Southern Maryland Spring Festival sponsored by Holy Face Church.