

RULES OF THE EVENT

The Southern Maryland Spring Festival 2023 Committee shall have the right in its sole discretion to disapprove any items offered or displayed and the method of display by any Exhibitor and such items or display shall be removed by the Exhibitor at the request of a member of this committee. The Spring Festival 2023 Committee's interpretation of all rules is final and binding on any Exhibition. All exhibits shall be in keeping with the overall family-oriented theme of the event and are subject to the approval of the committee.

1. **Applications for the Spring Festival 2023, with appropriate fees, must be received by March 31, 2023.** Exhibit space will be rented on a first-come, first-served basis.
2. A signed application is a commitment to show up for the Spring Festival 2023. The Spring Festival Committee will not refund any fees for any reason, including inclement weather.
3. A \$50.00 fee will be charged on any check returned by the Exhibitor's bank.
4. All of exhibitor's booth and display, including chairs, must be placed within the confines of the space size elected on the contract. Nothing is to be placed in the aisles.
5. Tables are available to rent with an additional charge of \$20.00 per table. If the additional fee is not paid in advance, tables will be the sole responsibility of the exhibitor.
6. Table coverings will be the sole responsibility of the exhibitor.
7. The exhibitor's booth must be open and staffed during regular event hours. Any exhibitor that arrives late, leaves before closing, or breaks down during event hours may be refused entrance to future events.
8. The collecting of sales tax is the exhibitor's sole responsibility.
9. All exhibitors are responsible for keeping their area clean during event hours, including clean-up at the end of the event. All trash must be removed from the grounds or taken to the dumpster.
10. **Parking and traffic will not be permitted in the event area and around the buildings starting one half hour before the festival opens. All unloading and loading of your vehicle must be done in a timely manner. Unload first then promptly move your vehicle to the parking lot.**
11. No alcoholic, CBD or THC product is to be consumed, sold, or distributed on the premises.
12. Exhibitors must abide by all fire regulations.
13. Although the festival opens on Thursday evening, May 4, 2023, the Artisans, Crafters, and Commercial Vendors are NOT expected to be present. This is only a Carnival Ride Preview Night with no admission. **Exhibitors may set-up on Friday afternoon, May 5, 2023, between 1:00 pm and 4:00pm. Exhibitors MUST be set up and their vehicles moved to the parking lot by 4:30 pm.**
14. The Spring Festival buildings close at 9:00 pm on Friday and Saturday evenings and opens at 9:00 am on Saturday and Sunday morning. The Spring Festival closes at 6:00 pm on Sunday, May 7, 2023. After this time, vendors may pack their items. All exhibits, goods and materials must be removed by 8:00 pm on the last day of the event. Failure to have everything off-site by this time may result in extra charges.
15. Exhibitors will participate in the Spring Festival at their own risk and expense. Security will be provided on the grounds from Friday afternoon until closing time on Sunday. Holy Face Church and the Spring Festival Committee assume no responsibility or liability for any personal injury, loss, or damage.

Sponsored by:
Holy Face Church
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