



**APPLICATION & CONTRACT \*\*\*\* STATIC DISPLAYS  
(Informational Booths)**

**Exhibitor/Business Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Please specify type of vendor:**

**Informational Booth Only (no charge):**

**Informational For Profit Booth (\$50/space):**

Will you need electricity? Yes  No  (Assigned first-come/first-served)

Space is **approximately** 8 ft x 10 ft. Spaces will be rented on first come first served basis.

We will provide daily passes for your volunteers to access to your space. Please indicate the number of volunteers you will have for each day:

Friday \_\_\_\_\_ Saturday \_\_\_\_\_ Sunday \_\_\_\_\_

**Please give a brief description of your display:**

**GENERAL RELEASE & ACCEPTANCE OF RULES:** I (We) the applicant(s) have read the "Rules of the Show" printed on the reverse of this application/contract and agree to abide by said rules. In addition I (We) the applicant(s) do expressly release The St. Mary's County Fair Association, The Most Reverend Donald W. Wuerl, S.T.D, Roman Catholic Archbishop of Washington, A Corporation Sole, and Holy Face Parish, Great Mills, MD from any and all liability for any accident, damage, injury or loss to any person or property which may arise from the rental and use of the exhibit space by the applicant, and agree to hold and save the above named harmless of any loss or damage to applicant/vendor property during this Spring Festival 2017. It is mutually agreed that all information shown on the application, including the attached rules, are a part of this contract and will be binding on both parties upon acceptance of this application.

Signature of Exhibitor: \_\_\_\_\_ Date: \_\_\_\_\_

A Silent Auction will be held to benefit the Spring Festival. Would your organization like to make a tax-deductible donation to the Silent Auction? We are trying to collect the items before the Spring Festival, but they may be dropped off at the Silent Auction building on Friday afternoon (May 5, 2017) during set-up.

Donation: Yes  No  If yes, item: \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: Holy Face Church**

**Mail your completed application to: Barbara Lamb, 20870 Deerwood Park Dr., Leonardtown, MD 20650**

  
Southern Maryland  
**SPRING FESTIVAL** 2017  
St. Mary's County Fairgrounds  
May 4<sup>th</sup> thru May 7<sup>th</sup> 2017  
[www.SouthernMDspringfestival.org](http://www.SouthernMDspringfestival.org)

For questions, contact Barbara Lamb at 301-475-0342 or via e-mail at [Nanasrgreat@aol.com](mailto:Nanasrgreat@aol.com).

The Spring Festival 2017 Committee shall have the right in its sole discretion to disapprove any items offered or displayed and the method of display by any Exhibitor and such items or display shall be removed by the Exhibitor at the request of a member of this committee. The Spring Festival 2016 Committee's interpretation of all rules is final and binding on any Exhibition. All exhibits shall be in keeping with the overall family-oriented theme of the show and are subject to the approval of the committee.

1. Applications for the Spring Festival 2017, with appropriate fees and description/photo of display must be received **no later than April 1, 2017** in order to receive gate passes for exhibitor volunteers.
2. All gate passes will be the responsibility of the exhibitor once issued. The Spring Festival will make **no refunds** for gate fees to individuals who fail to present a gate pass upon entering the grounds.
3. An application is a commitment to show. No fees will be refunded for any reason, which includes inclement weather.
4. All of exhibitor's booth and display, including chairs, must be placed within the confines of the space size elected on the contract. Nothing is to be placed in the aisles.
5. Tables are available to rent with an additional charge of \$10.00 per table. If the additional fee is not paid, tables will be the sole responsibility of the exhibitor.
6. Tables, chairs, coverings, etc. will be the sole responsibility of the exhibitor.
7. The exhibitor's booth must be open and staffed during regular show hours. In many cases, anyone arriving late, leaving before closing or breaking down during show hours may be refused entrance to future shows. Certain exceptions may be granted for organizations with '*information only*' displays.
8. All exhibitors are responsible for keeping their area clean and free from obstacles during show hours, including clean-up at the end of the show.
9. No alcoholic product is to be consumed, sold, or distributed on the premises.
10. Exhibitors must abide by all fire regulations.
11. Although the Spring Festival opens on Thursday evening May 4, 2017, Static Displays are not expected to be set up. Thursday night is only a Carnival Ride Preview Night with no admission. **Exhibitors may set-up between 1:00 pm – 4:00 pm on Friday afternoon May 5, 2017.**
12. Parking and traffic will not be permitted in the show area or around the buildings throughout the weekend beginning one half hour before the festival opens. All Unloading/Loading of your vehicle must be done in a timely manner. Unload first then promptly move your vehicle to the parking lot.
13. The Spring Festival buildings close at 9:00 pm on Friday and Saturday evening and open at 9:00 am on Saturday and Sunday morning. The Spring Festival closes at 6:00 pm on Sunday, May 7, 2017. At 6:00 pm on Sunday, vendors may pack their items. All exhibits, goods and materials must be removed by 8:00 pm on the last day of the show. Failure to have everything off site by this time may result in extra charges.
14. Exhibitors will participate in the Spring Festival at their own risk and expense. Security will be provided on the grounds from Friday evening until Sunday evening. Holy Face Church and the Spring Festival Committee assume no responsibility or liability for any personal injury, loss, or damage.